

MOST URGENT

NO:FD/FS/PA/2012-13/ (111)
O/o Finance Secretary,
Secretariat, Moti Daman.
Dated:13.02.2013

CIRCULAR

It has been decided by the UT Administration to upload all the Acts, Regulations and Rules being followed by respective Departments on the official website of Daman and Diu and Dadra and Nagar Haveli Administration.

In order to carry out the same, the following instructions are issued for strict compliance:

- (i). The hard copy of all the Acts, Regulations and Rules being followed in the Departments shall be furnished in next two days, duly authenticated by the respective Head of Office, to Dr. S. D. Bharadwaj, Deputy Director (Planning & Statistics) for UT Administration of Daman and Diu and Shri U. R. Vyas Assistant Director (Planning & Statistics) for UT Administration of Dadra and Nagar Haveli.
- (ii). The soft copy of the Acts, Regulations and Rules are also required in order to upload the same on the website. Therefore a soft copy, whatever is available with the Department may be sent to the Nodal Officer (Shri S.D. Bharadwaj or Shri U.R. Vyas) in the next two days.
- (iii). Dr. S. D. Bahrdwaj and Shri U. R. Vyas shall be the nodal officer for UT Administration of Daman & Diu and UT Administration of Dadra & Nagar Haveli respectively for this purpose.
- (iv). Wherever the soft copy is not available, the Head of office concerned shall get the same ready in the next seven days and submit either to Dr. S. D. Bhardwaj or Shri U. R. Vyas.
- (v). Shri Utpal Mehta, State Informatics Officer, NIC, Daman is required to customize the website with search facilities as well as to upload all the Acts, Regulations and Rules

Bharti
14/02/13

(Gyanesh Bharti)

**Finance Secretary/Secretary (P&S),
Daman.**

To,
All Head of Offices, Daman & Diu & DNH.

Copy for information to and necessary action to:

1. Inspector General of Police, Daman & Diu & DNH.
2. Managing Director, OI DC, Daman & Diu & DNH.
3. Secretary (Education).
4. Collector, Daman.
5. Collector, Dadra and Nagar Haveli.
6. Collector, Diu.
7. Shri S. D. Bharadwaj, Deputy Director (P & S), Daman & Diu.

